

RAYNE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 1st SEPTEMBER 2003

PRESENT: Councillor Mrs Dawson
Mrs Fish
Giles
Mrs Kukiewicz
Jiggins
MacNee
Meadows
Phillips
Mrs Roberts
Mrs Shepherd
Wootton

In the Chair: Councillor Phillips

03/77 PUBLIC FORUM

This is an opportunity for members of the public to raise issues of mutual interest or to question Councillors.

77.1 Nuisance Youths

Mr Quicke – No.2 Gore Road

Mr Quicke was attending on behalf of the residents of Gore Road to discuss the problems faced with youths using the car park of the village hall, especially those with motorbikes/cars. Mr Quicke has confronted these youths on a few occasions and a number of them are level headed. The Police have been called and residents continue to note licence plate numbers. The Village Hall gates are also now being closed earlier if there are no functions.

It was suggested a representative of the Parish Council approach these youngsters on an informal basis before taking further action with the Police. Cllrs Mrs Shepherd and Giles agreed to undertake this.

03/78 DECLARATION OF INTERESTS

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting. There were no Declarations of Interest.

03/79 APOLOGIES FOR ABSENCE

None.

03/80 CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th AUGUST 2003

The minutes, having been previously circulated, were agreed as a true and accurate record of the meeting.

Proposed: Cllr MacNee. Seconded: Cllr Jiggins.

03/81 MATTERS ARISING NOT LISTED ON THIS AGENDA

81.1 Village Hall Inspection

Concern was expressed that the inspection report has yet to be received. The Clerk has written two reminder letters, the last asking for a response by today's meeting.

It was Proposed Cllr Jiggins, Seconded Cllr MacNee and unanimously agreed that a full letter is written to Joscelyn Chase cancelling the arrangement and an alternative company be sought. Clerk to write to Andrew Stevenson Associates as an alternative.

81.2 Drugs Survey - Grant Possibility

Cllr Jiggins asked if this has been progressed. Clerk informed the meeting a letter has been received from the Police indicating application packs are available from BDC. A request has been made today for this.

81.3 Hedges - Fairy Hall Lane

Cllr Phillips reported the hedges have not been trimmed.

Cllr MacNee agreed to approach the resident in the first instance.

81.4 Fly Posters

Information received from BDC suggesting fly posters be removed and to refer any other information to them for enquiry.

81.5 Flooding - Queenborough Lane

Letter from Mr Stares, BDC detailing works have now been completed.

It was agreed to write a letter of thanks to Mr Stares for his determination in undertaking this work.

03/82 BDC MATTERS

82.1 Planning Applications

None received.

82.2 Planning Results

The following application has been GRANTED:

03/01244/FUL - 2 Symmons Close - Two storey side extension.

82.3 District Councillor Report

Report by District Cllr Meadows - Noted.

03/83 ROADS AND PUBLIC SAFETY

83.1 Street Lighting

To report any lights currently out of action.

Cllr MacNee has reported lamp No.5, Elm Walk.

83.2 Policing Issues

To report any incidents or concerns since the last meeting.

Cllrs reported foot patrols and speed checks in the village. Cllr Meadows added he has been keeping the police informed of various incidents within the village but has been disappointed at their lack of response.

The following was agreed after further discussion:

- Parish Mag – Ask residents to continue to report any incidents to the Police, and to request an incident number.
- Discuss further at next meeting – monitor if police presence continues.
- Invite Police to next meeting, asking for incident log and patrol reports.

83.3 Flying Incident – 17th April

Response received from CAA.

Response from Earls Colne Airfield read to meeting.

It was agreed to write back to the CAA with further details of the incident, asking that they pursue. It was also agreed to send copies of all correspondence to Mr Martin.

Cllr Mrs Shepherd reported there has been a change to the Stansted flight paths over the last month, with no notification received.

Clerk to write seeking clarification.

83.4 Major Leak of Raw Sewage

Responses from Anglian Water and Environment Agency.

Members were not satisfied with the responses received and the following action was agreed:

Write to Anglian Water – Pointing out this incident did occur and evidence of such is still on the verge.

Write to Environment Agency – As above, plus asking questions over the consent to discharge and conditions of such.

83.5 Medley Road Estate

Report on site visit with ECC held on 27th August.

Cllrs Jiggins and Giles had attended, with representatives from ECC and BDC together with Mr Butler (resident).

Mr Gardner, ECC will be responding to the issues raised with an indication of when works will be undertaken.

Cllr Phillips reported on a further incident in Medley Road following the repair of a leak by Anglian Water.

Cllr Jiggins informed members that a resident has cut back some of the overgrown trees on the Fritchway which back onto the estate.

83.4 Capel Close – Fence

Cllr Giles reported on an issue in Capel Close where work had been started to a fence by BDC, who have subsequently stated this fence does not belong to them.

Cllr Meadows was aware of this situation and it was agreed that he pursue and action.

Following this, the Clean Team to be asked to clear the tipplings in this area and an article be placed in the parish magazine asking residents to inform on their neighbours if they are seen dumping rubbish.

84.1 BDC Chairman - Visit to Parishes

To finalise timetable and issues for discussion.

Visit booked for 26th September, with Cllrs Phillips, MacNee, Meadows, Giles and Jiggins in attendance.

To commence in the Community Information Point at 10am, visit skate park and play area with a visit to the Pre-School between 11:00-11:30. As yet the School have not responded to the invitation. It was agreed to raise the following:

- Parish Support Grant and delegation of services from BDC to parish.
- Fact that Braintree is not parished.
- Parish Support Grant has only increased 12.55% in 20 years.

84.2 High Diversity Refuse Collections

To discuss response from BDC, together with a report on the Members Briefing Session held on 19th August.

Response from BDC read to meeting. Cllr Meadows read a statement on the history of the scheme and issued members with a copy of the latest Witham satisfaction survey. He added further information and a supply of sacks would be delivered to Rayne residents by Tuesday evening.

84.3 Quality Council Scheme

To appoint a Sub-Committee to take this process forward.

It was agreed Cllrs Phillips, Jiggins and Mrs Roberts form this sub-committee, with the date of the first meeting TBA.

84.4 Parish Appraisal

To discuss the implementation of a Parish Appraisal.

It was agreed to postpone this discussion until the October meeting.

84.5 Parish Web Site

To agree content of the web site and to discuss the forthcoming village meeting on 18th September.

Suggested ideas on content tabled at the meeting and it was agreed Cllr Phillips to discuss the implementation with Vanessa Lees.

84.6 Flooding - New Road

Update on current situation and discuss if any action is required before winter.

It was agreed Cllr Mrs Shepherd monitor this situation and bring back to full council when relevant.

84.7 Flooding - Jones' Garage

Update on current situation and discuss if any action is required before winter.

It was agreed Cllr Wootton monitor this situation and bring back to full council when relevant.

84.8 Flooding - Old Hall Farm

Update on current situation and discuss if any action is required before winter.

Cllr Jiggins reported the ditch has yet to be cleared and will subsequently block again with heavy rainfall. Clerk to write to ECC.

84.9 Proposed Council Tax Increase

To discuss a response to the proposed 12% increase.

Cllr Giles suggested approaching other Parish Councils so that a collective response to this proposed increase could be forwarded to County Hall.

It was Proposed Cllr Mrs Roberts, Seconded Cllr Wootton and unanimously agreed to write to the EALC asking for further advice, whether there is any existing format with other Parish Councils and for an article to be placed in the next County Update.

84.10 Skate Ramp

To discuss letter received from Allianz Cornhill relating to inspections and Public Liability.

Letter read to meeting. Cllrs MacNee and Phillips to form an official sub-committee of the Parish Council to deal with any ramp issues.

03/85 FINANCE

85.1	£20.33	Asset Management - Lighting Maintenance
85.2	£58.65	Earnest Doe - Mower Service/Parts
85.3	£200.00	Village Hall - Hire of Parish Office (Apr-Jul)
85.4	£760.65	Mrs Whiteside - Salary (Jul-Sept)
85.5	£20.60	Mrs Whiteside - Postage/Expenses
85.6	£247.76	Mr Peake - Groundsman (Jul)

Two additional invoices received:

85.7	£1137.59	Bulmer Brick & Tile - Memorial Wall
85.8	£220.00	Mr Morris - Tree on Field

Parish accounts to date made available.

It was unanimously agreed to make these payments.

Proposed: Cllr Mrs Shepherd. Seconded: Cllr Wootton.

85.9 PSG3 Form

It was Proposed Cllr Mrs Roberts, Seconded Cllr Mrs Shepherd and unanimously agreed that the information on the PSG3 form be accepted. The Chairman subsequently signed the form.

03/86 MEETINGS / SEMINARS / CONSULTATIONS

86.1 Indemnities for Relevant Authority Members and Officers

Cllr Phillips gave a brief overview of the consultation and agreed to respond on behalf of the Parish Council.

86.2 Draft Essex Schools Organisational Plan 2003-2008

Cllr Phillips gave a brief overview of the consultation and it was subsequently agreed no action was required by the Parish Council.

86.3 Essex Air Ambulance

Seeking a voluntary representative to assist in the monitoring of fundraising in the local area.
It was agreed to place this information in the parish magazine and on the village noticeboards.

86.4 Reconfiguration of Gastric and Oesophageal Cancer Surgery

Consultation document for response by 31st October.
It was agreed Cllr Meadows peruse this consultation document.

03/87 DATE OF NEXT MEETING

The next meeting will be held on **Monday, 6th October 2003**.
Items for the agenda to the Clerk by Thursday, 25th September.

03/88 OTHER MATTERS FOR DISCUSSION ONLY

88.1 Correspondence File

Cllr Phillips informed members he has read through the documents in the correspondence file and made comment on any relevant articles.

88.2 Flitchway Meetings

Cllr Jiggins requested the minutes of these meetings be automatically sent to Cllrs who have attended.

88.3 Cllr Wendy Scattergood - BDC Officer for Rural Affairs

Members are informed that Cllr Scattergood will be attending the October meeting.

88.4 Street Lighting

Cllr Mrs Roberts informed the meeting that the EALC are advising Parish Councils to check their street lighting information, as a council in Colchester has been double charged by the District Council.

03/89 CLOSURE

The meeting closed at 9:50 p.m.

Signed: _____

CHAIR OF THE COUNCIL

Date: _____