

# RAYNE PARISH COUNCIL

## MINUTES OF THE MEETING HELD MONDAY 7 SEPTEMBER 2009

**Present:** Cllr: Adam Bulkeley                      Ian MacNee  
                  Martyn Phillips (Chair)            Dean West  
                  Keith Rawlings                            Diane Shepherd\*  
                  Harold Giles                              Pat Roberts

**In Attendance:** Philippa Potter (Clerk)  
                          Cllr Michael Banthorpe.  
                          Four members of the public

**09/69            APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Roger Jiggins, Cllr Doré and Cllr Rippingale.

**09/70            CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY  
3 AUGUST 2009**

It was Proposed Cllr MacNee, Seconded Cllr Giles and unanimously agreed to accept the minutes as a true record, subject to the following amendments:

- Cllr West was not present at the meeting.
- At the top of pg 33, it should read 'they' instead of 'the'

**09/71            DECLARATION OF INTERESTS**

- Cllr West declared a personal interest in item 09/81, as Chair of Rayne Youth Football Club, and also declared an interest in the during the public forum regarding the field off Capel Road for the same reason.
- Cllr Roberts declared an interest in item 09/81 as an employee of Essex County Council, regarding the Community Initiatives Fund.

**09/72            POLICING ISSUES**

PCSO Aaron Tansley attended and gave a report of seven reported crimes in Rayne over the past five weeks. These included: three thefts of doorstep milk, a theft from a motor vehicle, for which two people have been arrested, a suspect arrested for criminal damage to the Welsh Princess and some keys have been stolen from the NASDA shop. Finally, CID are dealing with a burglary committed on 5 August, where entry was obtained to a dwelling via an unsecured back door.

Concern was raised regarding the four collisions with the railings on Swan Junction, which have occurred since the traffic lights were completed. It is still felt that there is not enough time for vehicles to get across the junction, especially from Shalford Road, even though the time has recently been extended. This will be brought up at the Parish Council/ECC Highways meeting on 22 September.

It was also requested that due to the nights drawing in, that the Village Hall, playground and youth shelter be patrolled more regularly, especially Friday and Saturday nights. This was noted.

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09/73

## **PUBLIC FORUM**

- Denise Brandon, Children's Community Development Officer, Early Years and Childcare and Rachel Belgrove from the For Children Charity, Children Centres, attended to discuss their requirements for premises to set up a children's centre for Rayne and Gt Notley. They advised that they also have access to capital funding to develop services and possibly buildings.

They are looking for a two classroom sized space, to accommodate services for families with children under 5 years old, as a one stop shop within 'pram pushing distance' of users' homes. Services offered could include, health visitors, dental services, advice and information etc. The funding stream for this initiative comes from central government under the Sure Start programme and is guaranteed for 25 years. The aim is to secure a building and then look at developing over approximately 18 months. This needs to be done by Christmas 2009 to enable the funding to be triggered. It was explained that they have assisted halls to build the larger space that is required but that this is for their sole use both during the day and at evenings and weekends on occasion.

Denise left some leaflets with the Councillors which set out their service specification and promised to provide some more detailed information in the near future. It will be decided whether to put this on the agenda for a future Parish Council meeting as and when a decision needs to be made.

- District Cllr Banthorpe attended the meeting and asked for more volunteers for the Council's People's Panel, which consists of 1000 district residents age 18 upwards, answering quarterly questionnaires about services in the district.

Cllr Banthorpe advised that the Community Payback Scheme is running again and asking for community projects to undertake. Cllr Phillips took the information.

There will be an estate inspection by Greenfields Housing on Tuesday 8<sup>th</sup> September at 10am, meeting outside 35 Shalford Road, for anyone to attend.

*\*Cllr Shepherd attended the meeting at 8.10pm.*

- A member of the public brought up a concern regarding the footpath that comes out next to the new development, The Paddocks, at the end of Phillips Close. It was asked if a barrier could be put at the end to ensure that pedestrians and cyclists have to slow down before walking across the access road, where a vehicle entering or exiting may not be able to see them. The Clerk will contact Highways to find out how this can be achieved.
- Two residents of Duckend Green attended to express their objection to the field on the corner of Shalford Road/Capel Road being leased by the football club and turned into pitches, with the possibility of further changes such as a car park, changing rooms etc. The Chairman explained that a representative from the club had attended a recent Parish Council meeting to outline their plans and that Councillors were hoping to work with the club to mitigate the use with the needs of the village as a whole.

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**09/74**      **ADMINISTRATION**

**74.1**      **Clerk's Report**

The Clerk went through the items on the report, which were updated and any actions arising will be undertaken.

**74.2**      **Meeting Dates**

- Following discussion, it was Proposed Cllr Roberts, Seconded Cllr Giles and unanimously Resolved to remove the August meeting from the meeting calendar in 2010 and then discuss the impact, with a view to removing it permanently. The Standing Orders will need to be altered and these will be brought to the next meeting for agreement.
- The day of the week that the Parish Council meets was discussed but it was decided not to change it, as it is long established and enables a high turnout amongst Councillors to the meeting each month. Members of the public can contact the Parish Council either by telephone or in writing to the Clerk, which can then be represented at a Parish Council meeting even though it is not in person. It was decided to undertake a small survey at the Annual Assembly in 2010 to ascertain if this is still an issue.

**09/75**      **BDC MATTERS**

**75.1**      **Planning Applications**

- 09/01045/FUL: Autumn Lodge, Queenborough Lane – Alterations and extension to existing outbuilding to form car port. Removal of existing outbuilding and replace with new building. It was Proposed Cllr Bulkeley, Seconded Cllr Roberts and unanimously Resolved to support the application with the condition that the outbuildings remain used as ancillary to the dwelling.
- 09/01075/FUL: 16 Kidder Road – Erection of two storey front extension and two storey side extension. It was Proposed Cllr Bulkeley, Seconded Cllr West and unanimously Resolved to object to the application on the grounds of the extension at the front coming out too far and the loss of parking spaces, contrary to the Village Design Statement.

The following is for information only - no further action required:

- 08/00273/FUL: Rayne Foundry, The Street – Plot 25 – Inclusion of single garage for this plot following its removal from the shared equity house scheme. *This was approved by BDC as a minor amendment to the original plans.*

**75.2**      **Planning Committee**

The date of the next meeting will be Monday 21 September 2009 to discuss application number 09/01094/FUL: 2 Medley Road - Demolition of existing pond structure and replacement with summerhouse including repositioning of boundary fence to encompass part of front garden into rear garden.

**75.3**      **Planning Results**

The results were noted by the Council:

The following applications have been GRANTED:

- 09/00731/FUL: Rayne Hall Farm Barns, Shalford Road: Conversion of Century Barn and Tudor Barn to create two separate dwellings and extension of outbuilding.

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- 09/00752/FUL: 59 Capel Road – Proposed ramp to provide wheelchair access. The following applications have been REFUSED:
- 09/00691/FUL and 09/00692/LBC: Coach House Barn, The Street – Erection of new timber-framed entrance porch and bay extension and insertion of new window and rooflight together with minor internal alterations.

#### **75.4 Works to Trees**

- 09/00166/TPO: Rayne House, 3 The Street - Proposed 30% crown reduction, remove ivy and lower small branches to Sycamore overhanging adjacent property, Oak House. Cllr Jiggins as Tree Warden had no objections to these works.
- 09/00162/TPO: Verge North of 2 Medley Road, The Street - Crown lift all around to achieve 3.5 metres clearance of footway, removal of dead wood and ivy. Cllr Jiggins as Tree Warden supported these works apart from the removal of the ivy.

Cllr Jiggins has made his representations to Braintree District Council as above and the Council are in agreement with them.

### **09/76 ROADS AND PUBLIC SAFETY**

#### **76.1 Street Lighting**

All lights are currently working. The Clerk was asked to contact ECC regarding the two streetlights in Gore Lane which are adjacent to each other and both lit each night.

#### **76.2 Meeting with ECC Highways 22 September 2009**

The draft agenda for this meeting was circulated to Councillors. Additions were requested as follows:

- Swan junction – resurfacing of junction and the removal of the old diagonal markers.
- Replacement of the street lights in the village – to ask if the Parish Council could be involved in the decision making for this when the time comes. The Clerk will put this item on the agenda if it is within the remit of the meeting. If not, it will be taken up with the appropriate ECC department.

### **09/77 RAYNE'S ENVIRONMENT**

#### **77.1 Village Hall Matters**

The next Village Hall/Parish Council Liaison meeting will be held on 30 September. Items agreed for the agenda are as follows:

- Oak Meadow/future development of village hall
- Playing field responsibilities
- Request for copies of insurance - cricket and football teams
- General update

The agenda will be sent out by the Clerk shortly.

#### **77.2 War Memorial**

It was Proposed, Cllr Roberts, Seconded Cllr Giles and unanimously agreed that the additional names be added to the War Memorial once they have been verified.

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### 77.3 Proposed Developments Affecting Rayne

- Flicht Way Settlement – The land proposed for this development is still included in Braintree District Council's Preferred Options document, with a recommendation to leave the site in pending the outcome of the SHLAA report. It was agreed that the Clerk write to make a formal representation from the Parish Council objecting to this land being included due to the issue of coalescence between Rayne and Braintree, size and scale to surrounding villages and that it would be detrimental to the rural nature of the Flicht Way.
- Boxted Wood – This has been recommended for rejection as a development site but it was agreed to write to BDC and Uttlesford again to reiterate objection to this proposal.
- Other sites affecting Rayne – it was agreed that the Clerk would write objecting to the other sites in the document along similar lines to the above, with the exception of the site on Oak Meadow which is a Parish Council proposal for affordable housing on an exception site.

09/78

### **FINANCE**

It was Proposed Cllr Bulkeley , Seconded Cllr Shepherd and unanimously Resolved to make the following payments:

78.1	£ 355.18	Clerk Salary (Aug)
78.2	£ 354.04	Groundsman 1 Salary (Aug)
78.3	£ 320.24	Groundsman 2 Salary (Aug)
78.4	£ 20.13	Acumen Wages Service (Aug)
78.5	£ 37.09	A&J Lighting Solutions – Maintenance
78.6	£364.61	Banner Business Supplies – Stationery
78.7	£202.50	All Saints Church – Hire of Old Schoolroom ( <i>June 08 – Apr 09</i> )
78.8	£219.21	F A Jiggins & Son – Consumables*
78.9	£126.84	E W (Mowers) Ltd – repair to Scag Tiger Cub
78.10	£ 1.99	Groundsman 2 Expenses – Work Gloves
78.11	£ 33.97	Clerk Expenses – Printer Ink Cartridges

\*Consumables consists of: Gas Oil and Petrol for Parish Council Vehicles

### 78.12 Tree Work in the Village

It was Proposed Cllr Shepherd, Seconded Cllr Roberts and unanimously Resolved to arrange for the tree works to be undertaken in the village as identified by Cllr Jiggins and in accordance to the quotes received from Chris Morris, Tree Surgeon in the sum of £535 and a further £160 for the two branches at the end of the playing field. Some emergency work on the Oak tree on the playing field is also needed and the Clerk will arrange for this to be undertaken tomorrow.

### 78.13 Old Schoolroom Hiring Charges

The Council noted the increase in the hiring rate by 50p per session for Parish Council Meetings.

### 09/79 **MEETINGS / SEMINARS**

#### 79.1 **Circulation Folder**

- Cllr Phillips went through interesting and relevant items.
- Cllr Rawlings is following up issues with Stansted Airport noise consultation.

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**79.2 Meetings and Training**

- Emergency Planning Meeting, 10 September, 6.30pm, Braintree District Council
- Presentation of QPS Award - 21 September, 7pm, Braintree District Council
- ECC Highways meeting - 22 September, 7.30pm, CIP
- Village Hall/Parish Council Liaison meeting 30 September, 8pm, CIP

**09/80**

**DATE OF NEXT MEETING**

The next Parish Council meeting will be held on: **Monday 5 October 2009.**

Please send items for the agenda to the Clerk by Monday 21 September 2009 at the latest.

**It was Proposed Cllr Roberts Seconded Cllr Bulkeley and unanimously Resolved to exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1, Schedule 12(A) of the Local Government Act 1972.**

**09/81**

**Oak Meadow**

Following full discussion, it was Proposed Cllr Shepherd , Seconded Cllr Giles and agreed to proceed with the purchase of Oak Meadow up to the price previously submitted to the seller, subject to the securing of funding, to including reasonable associated costs incurred by the Parish Council and additionally subject to the bid wording being approved under legal guidance. It is noted that Cllr West did not vote due to his declared personal interest.

**09/82**

**CLOSURE**

The meeting closed at 9.55pm.

Signed .....

**Chairman**

Date: .....

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