



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Philippa Potter
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MINUTES OF THE PARISH COUNCIL MEETING HELD 6 SEPTEMBER 2010

Present: Cllr Adam Bulkeley Pat Roberts
 Martyn Phillips (Chair) Keith Rawlings
 Roger Jiggins Dean West
 Ian MacNee

In Attendance: Philippa Potter (Clerk)
 District Councillor Mike Banthorpe
 PCSO James Graham and PCSO Gareth Jones
 Six members of the public

- 10/66 APOLOGIES FOR ABSENCE**
 Apologies were received and accepted from Cllrs Giles, Doré and Rippingale.
- 10/67 CONSIDERATION OF THE MINUTES OF THE MEETING HELD MONDAY 5 JULY 2010**
 It was Proposed Cllr MacNee, seconded Cllr Bulkeley and unanimously Resolved to accept the minutes as a true record.
- 10/68 DECLARATION OF INTERESTS**
 Cllr West declared a personal interest in item 74.1 - Oak Meadow, as Chair of Rayne Youth Football Club, currently using the land.
- 10/69 POLICING ISSUES**
 PCSO James Graham, and PCSO Gareth Jones attended and gave the current crime reports, which included items taken from the back of a residential premises, criminal damage to a vehicle and theft from a vehicle. He also reported that currently Rayne is experiencing a very low crime rate.
 PSCO Jones reported on the Community Speedwatch project, where Parish Councils are being offered training, for a minimum of six volunteers for each organisation. Rayne currently has the required number and the Clerk will send details to the police to start the ball rolling. Once the project is up and running, each group timetables in use of the communal speed gun which is based locally in the police station and sent out according to bookings. The scheme has been set up to be a deterrent against speeding, with any vehicles caught being sent a letter from the police and persistent offenders being followed up.

It was reported to the PCSOs that incidents of parking on the zigzags outside the Post Office are on the increase at present, which was noted.

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A build up of young people drinking at the teenage shelter at weekends was also reported with a request for the police to add this into their patrols.

10/70

PUBLIC FORUM

A member of the Village Society attended to ask when the memorial bench will be installed on the playing field. Cllr Jiggins ascertained the exact location for the bench and the contractors will now be instructed to go ahead with the installation as soon as they are able to. The Parish Council will confirm the date once agreed.

District Cllr Mike Banthorpe reported that he has complained to ECC Highways about the damage done to Rectory Lane by the sewerage tankers which attended the problems at the plant. ECC are looking into the damage and will advise whether remedial works can take place.

A member of the public asked whether the Parish Council is considering installing flower beds around the village to make it more attractive. The Parish Council advised that this is a project that is being looked at but that no concrete plans have been made at present.

The Parish Council welcomed Rev Julie Nelson to the meeting following her recent appointment as Vicar to All Saints Church.

A member of the public asked whether part of the newly acquired Oak Meadow would be kept as a nature reserve. The Parish Council advised that this was one of the plans currently being looked at and that a wildlife survey had recently been carried out with this in mind. The findings of the survey are currently being worked through so that recommendations can be put forward. This is an idea that has been very positively welcomed and which the Friends of the Fitch Way are also very interested in helping with.

10/71

ADMINISTRATION**71.1 Clerk's Report**

The Clerk went through the items and gave an update. With regard to the issue of flower beds in areas where vehicles are to be discouraged, it was Proposed Cllr Bulkeley, Seconded Cllr West and unanimously agreed to approach Rayne Gardeners with some ideas that they may be able to assist with regarding the design, construction and maintenance of flower beds in various locations.

71.2 Parish Plan – Refresh

Cllr Bulkeley has been looking at the possibility of updating the Parish Plan, which was published in 2005 and would like to take this forward. The update does not need to be as detailed and could be a supplement to the original, from which many objectives have been met. It was Proposed Cllr Jiggins, Seconded Cllr West and unanimously agreed that this project be taken forward. It was also agreed to invite Jan Cole from the RCCE to the next meeting to start the ball rolling.

10/72

BDC MATTERS**72.1 Planning Applications**

- 10/01074/FUL – Century Barn, Shalford Road: Construction of a two berth cartlodge building and garden shed. It was Proposed Cllr Roberts, Seconded Cllr Bulkeley and unanimously agreed not to object to the application.

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72.2 Planning Committee

The agreed representation of the Planning Committee for the following application was noted:

- 10/01094/FUL – The Commons, School Road: Construction of entrance gates. It was decided on no comment for this application.

72.3 Planning Results

The following applications were GRANTED:

- 10/00539/FUL - Wakers House, School Road: Extension to the north end of the existing building to provide first floor office accommodation.
- 10/00050/NMA - Tudor Cottage, The Street: Non-material amendment to 09/00207/FUL and 09/00208/LBC.

It was agreed to hold a Planning Committee meeting on 15 September, before the Amenity Space Working Party meeting.

10/73

ROADS, TRANSPORT AND PUBLIC SAFETY**73.1 Street Lighting**

It was reported that one of the bollard lights has been repaired and a light in Phillips Road that is currently dayburning will be reported.

73.2 Community Speedwatch

It was agreed to gather the required number of volunteers so that the Parish Council can register for training under the above scheme. The minimum number of 6 was reached and the Clerk will pass this on to the Community Speedwatch team to be put on the list for training.

10/74

RAYNE'S ENVIRONMENT**74.1 Oak Meadow: Amenity Space Working Party (ASWP)**

Feedback from meeting held 25 August 2010:

- Wildlife Survey: This is currently being looked through, with some issues being clarified with the author.
- Partial opening of the field and access to the Flitch Way: a fence has been moved to open up the field to the side, adjacent to the Flitch Way, for the public to use. Neither the top of the field or the larger part of the field are currently open.
- Risk Assessment – Insurance Requirements: The Clerk will send an update from the insurers to the Working Party Chair.
- An update on the change of use planning application will be on the next Parish Council agenda, following the next ASWP meeting on 15 September.

74.2 Village Hall Matters

There were no current issues to discuss.

74.3 Footpath Map

The person initially approached to undertake this work had difficulty with software compatibility for the maps that need to be used. It has since transpired that the person who produced the maps for other villages can now take this on. It was Proposed Cllr Jiggins, Seconded Cllr Bulkeley and unanimously Resolved to change provider and to pay the first provider up to £100 in compensation of work already undertaken. The project is still expected to fall within the originally agreed budget.

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74.4 Memorial Benches

Following discussion on the issue of price for the benches, it was Proposed Cllr MacNee, Seconded Cllr Rawlings to alter the policy to being 'price on application' and state that the bench will be installed within 10 weeks of the bench being delivered.

74.5 Village Broadband Provision

It was agreed that the Clerk will write to BT regarding details of the work currently being undertaken in the village, in terms of what is being done, when it will be completed.

74.6 BDC/ECC Partnership Working

A discussion took place regarding the possible future decrease in financial support from the local authorities and the impact this would have on Parish Council finances and service provision. The Parish Council are already noticing that services provided by the local authorities have been cut back, for example the Clean Team are not responding as quickly as previously and the Parish Council are undertaking hedge cutting etc that should be done by ECC. There are no extra funds being forwarded to the Parish Council for this type of job and in fact it is likely that current funding will be reduced or even cut. It was agreed to put this issue on the agenda for the meeting with Brooks Newmark MP in January 2011. The Parish Council also needs to start preparing parishioners for more difficult times ahead, as funding starts to be cut back.

10/75

FINANCE

It was Proposed, Cllr West, Seconded Cllr Bulkeley and unanimously Resolved to make the following payments:

75.1	£ 365.88	Clerk Salary (Aug10)
75.2	£ 441.91	Groundsman 1 Salary (Aug10, plus agreed overtime)
75.3	£ 513.08	Groundsman 2 Salary (Aug10, plus agreed overtime)
75.4	£ 20.56	Acumen Wages Service (Aug10)
75.5	£ 37.89	A&J Lighting – maintenance (Aug 10)
75.6	£ 77.49	A&J Lighting (Repair to bollard light, Phillips Road)
75.7	£ 59.80	A&J Lighting (old invoice that had not been billed/paid)
75.8	£ 73.54	A&J Lighting (old invoice that had not been billed/paid)
75.9	£ 55.00	Weed spraying
75.10	£ 70.66	Ernest Doe – Consumables*
75.11	£ 48.95	Anglia Sign Casting Company – Memorial Plaque
75.12	£ 85.38	E-On – Lighting electricity
75.13	£ 24.00	BALC subscription
75.14	£ 93.00	Old Schoolroom Hire – All Saints Church
75.15	£ 34.98	Expenses – Cllr Phillips (office printer ink cartridges)
75.16	£ 370.12	Glasdon – Litter Bin

Total: £2372.24

*Consumables includes: protective clothing

75.17 The following monies have been received since the last meeting:

This information was noted:

£ 8000.00	BDC Grant for Mowing Equipment
£ 70.00	Memorial Plaque income
£ 153.87	Income Tax refund from HMRC
£ 174.51	Greenfields Ground Maintenance Agreement payment

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75.18 The following monies were paid out since the last meeting:

This information was noted:

75.18.1	£	37.89	A&J Lighting maintenance
75.18.2	£	23.50	J Metson – installation of litter bin
75.18.3	£	35.50	Clerk Expenses

75.19 Clerk Overtime

It was Proposed Cllr Jiggins, Seconded Cllr West, and unanimously Resolved to pay the Clerk 52.2 hours of overtime related to additional work incurred regarding Oak Meadow.

75.20 Appointment of Cheque Signatories

It was Proposed Cllr Bulkeley, Seconded Cllr Rawlings and unanimously Resolved to remove Cllr Diane Shepherd from the signatories on the Parish Council's bank accounts, following her resignation from the Council. The Clerk will contact the bank to action this.

10/76

CIRCULATION AND CORRESPONDENCE

The Chairman went through interesting and relevant items.

10/77

MEETINGS AND TRAINING

Nothing to report at this meeting.

10/78

DATE OF NEXT MEETING

The next **Parish Council** meeting will be held on: **Monday 4 October 2010**. Please send items for the agenda to the Clerk by Monday 20 September 2010 at the latest.

10/79

CLOSURE

The meeting closed at 9.40pm.

Signed

Chairman

Date

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